

University of Louisville

# Unit-Specific Hazard Communication Plan

Department of Environmental Health and Safety

Modified October 2007

## **Purpose**

In conjunction with the University of Louisville Hazard Communication Program, this document acts as the Unit-Specific Plan for a University department, group, or unit the OSHA Hazard Communication Standard 29 CFR 1910.1200.

Refer to the University of Louisville Hazard Communication Program for information on each section of this Plan. It is the supervisor or designee's responsibility to ensure the Plan is complete and employees have received training on the most current version.

Contact DEHS (852-6670) for assistance with completing or implementing this Plan.

## **Unit-Specific Plan**

In accordance with the OSHA Hazard Communication Standard and University of Louisville procedures, the following Unit-Specific Hazard Communication Plan applies to:

**Preparation Date:**

**Department/Unit/Group:**

**Responsible Supervisor (RS):**

**RS Phone:**

**RS Email:**

**Building/Room Number:**

## **Availability of Program and Plan**

Copies of the University of Louisville Hazard Communication Program and Unit-Specific Plan are accessible in the following location:

## **Chemical Inventory**

A copy of the current chemical inventory is accessible in the following location:

## **Safety Data Sheets (SDS)**

Copies of SDS (hardcopy or electronic) are accessible in the following location:

## **Labels**

Describe any unit-specific labeling procedures for containers of hazardous materials.

## **Training**

Describe how new employees receive training.

Describe how employees receive training when a new hazardous material is present in the work area.

Training records are accessible in the following location:

## **Non-Routine Tasks and Emergencies Involving Hazardous Chemicals**

Describe any non-routine tasks (infrequent cleaning operations, maintenance activities, special projects) or emergencies (small spill), the hazardous materials involved, and the protective measures used to mitigate the risk of exposure.