

UNIVERSITY of LOUISVILLE

STAFF SENATE MEETING SUMMARY

DATE: October 10, 2023 |

TIME: 2:30 PM |

LOCATION: Microsoft Teams

ACTION ITEM: Approval of the [September minutes](#) - Kevin Ledford

The September meeting minutes were approved.

INFORMATION ITEM: Open Enrollment Information - Michaeline Miller

Ms. Michaeline Miller, Benefits Manager gave an overview of the upcoming Open Enrollment that runs from October 23rd through November 8th. This will be the first open enrollment on the Workday platform and a hotline and other resources will be available for employees needing help. As in the past, if you are not changing any benefits there is no need to do anything as they will rollover, with one exception. **If you participate in the flexible spending health account or dependent care account, you must go into the system and enroll for next year, as required by the IRS.**

To hear more [please follow this link](#).

INFORMATION ITEM: [Ombudsman Annual Report](#) - Diane Tobin

Dr. Tobin reported that the Ombuds Office was developed to resolve disputes, talk about issues, mediate concerns or discuss policies. Sometimes, employees call to talk things out to see if they indeed have an issue. The goal is to get people together to come up with an action plan that creates a healthy work environment. Over the past year, she has seen an increase in visits from women and people of color. This report is online and linked above. To hear more [please follow this link](#).

UPDATE: University President - Dr. Kim Schatzel

Dr. Schatzel reported that she is diligently working with the CPE and state legislature on the performance budget model and asking for funding for capital projects. Groundbreaking for the new Speed School will begin in the spring. Work is underway on an RFP for a firm to develop a plan for a research park on the 38 acres between the stadium and campus. A committee will be formed to help with that project. Another potential project in the early stages is on the land adjacent to I65 that is owned by the Foundation. This could potentially be the site of a hotel and convention center. A priority on the to-do list is the search for a School of Medicine dean. Talks are underway with the search firm Korn Ferry. Another top priority is to look at how the relationship between UofL and UofL Health can be better aligned. Because so much effort for the past three and a half years has been dealing with the financial restructuring and the pandemic, it makes sense to take a pause and look at this relationship. To hear more of this report [please follow this link](#).

REPORT: [Staff Senate Chair](#) - Kevin Ledford

In addition to the attached report, Chair Ledford said that the Budget Steering Committee has been restarted. This report is online and linked above. To hear more [please follow this link](#).

REPORT: [Staff Senate Vice Chair](#) - Kari Donahue

This report is online and linked above. To hear more [please follow this link](#).

REPORT: [Staff Senate Secretary-Treasurer](#) - Carcyle Barrett

This report is online and linked above.

REPORT: Faculty Senate Representative - Gerry Williger

Dr. Williger reported that the Faculty Senate heard from A&S Dean Touron, Dr. Kelvin Thompson on the upgraded Blackboard Ultra, the Faculty Grievance Officer, and the Center for Military-Connected Students. To hear more [please follow this link](#).

UNIVERSITY of LOUISVILLE

STAFF SENATE MEETING SUMMARY

DATE: October 10, 2023 |

TIME: 2:30 PM |

LOCATION: Microsoft Teams

STANDING COMMITTEE REPORTS - Kari Donahue

- **Committee on Anti-Racism Efforts (CARE) - Leondra Gully**
 - To hear this report [please follow this link](#).
- **Credentials and Nominations (C&N) - Barbara Bishop**
 - This report is online and linked above. To hear more [please follow this link](#).
- **Policies and Economic Development (PED) - Tessa McGilbra**
 - This report is online and linked above. To hear more [please follow this link](#).
- **Services and Facilities (S&F) - Mark Woolwine**
 - To hear this report [please follow this link](#).
- **Staff Grievance Committee (SGC) - Theora Hudson**
 - This report is online and is linked above. To hear more [please follow this link](#).
- **Staff and Relief Effort (SHARE) – Melissa Garrett**
 - The committee did not receive any applications and did not meet.
- **Staff Morale and Engagement (SME) - Skip Hurley**
 - This committee is working on its charter. To hear more [please follow this link](#).

OTHER COMMITTEE REPORTS

- **Benefits Design Workgroup - Jason Beare**
 - This report is online and linked above. To hear more [please follow this link](#).
- **Commission on Diversity & Racial Equality (CODRE) – Leondra Gully**
 - The Office of Institutional Equity will be working with CODRE on moving forward with things related to the CARA Report .
 - Funding is available for any faculty, staff, student or department hosting a diversity program on campus. For more information, [please follow this link](#).
 - To hear this more of this report, [please follow this link](#).
- **UofL Association of Retired Personnel (ULARP) - Virginia Hosono**
 - ULARP advocates for UofL retirees regarding benefits and privileges, among other things. It hosts informational functions, casual get-togethers, and monthly meetings to help retirees stay connected to UofL. To hear more [please follow this link](#).

NEW BUSINESS

- **CIO Search Update - Becky Patterson**

This report is online and linked above. To hear more, [please follow this link](#).

- **Future Support for Windows 10 – James Jenkins**

In October 2025 Microsoft will end all support for Windows 10. Senator Jenkins wanted to get this information out to a larger audience so units can prepare. To hear this report [please follow this link](#).

ADJOURNMENT

The meeting adjourned at 3:55 PM.