

University of Louisville Staff Senate

Secretary/Treasurer's Report

Tuesday, July 9<sup>th</sup>, 2024

**Meeting Attended**

06/12 Staff Senate Officers Meeting

06/17 Staff Senate Virtual with VPHR Finalist

06/18 Staff Senate Virtual with VPHR Finalist

06/18 Staff Senate CARE Committee meeting

06/20 Staff Senate Virtual with VPHR Finalist

06/21 Staff Senate In-Person with VPHR Finalist

06/25 Quarterly Budget Meeting

06/25 Staff Senate Executive Committee Meeting

07/03 Staff Senate Officers Meeting

Since it's the end of the fiscal year, our June financial statements are currently delayed as the university finalizes its accounting. However, I have included a detailed financial statement covering July 2023 to May 2024 with this report, indicating an estimated balance of \$1,039.82. Please note, this balance does not include our recent payment of \$907.50 to the University Club for a leadership training meeting scheduled for August 6th, which includes a reserved board room and a potato bar.

Once we receive the June financials, I will promptly share them with Gretchen for uploading to our website.

Carcyle Barrett

Staff Senate Secretary-Treasurer

SpeedType **01037 (2024) Staff Senate**  
 Org Unit **101600144**  
 Investigator **Johnathon Duane Ledford**  
 Budget Period **07-01-2023 to 06-30-2024**  
 Grant

IDC Schedule:  
 IDC Rate: **0.0%**  
 For the Period Ending: **06-30-2024**  
 Reporting Date: **06-25-2024**

Notes:

**Fund Summary**

Budget	Expenditures		Expenditures		Encumbrance		Uncommitted Balance
	07-2023 to 06-2024	06-2024	Cumulative	06-2024	Remaining	06-2024	
\$ 17,862.00	\$ 15,480.18	\$ 15,480.18	\$ 15,480.18	\$ 4,307.30	\$ (1,925.48)		

Budget	Expenditures		Expenditures		Encumbrance		Uncommitted Balance
	07-2023 to 06-2024	06-2024	Cumulative	06-2024	Remaining	06-2024	
\$ 17,862.00	\$ 15,480.18	\$ 15,480.18	\$ 15,480.18	\$ 4,307.30	\$ (1,925.48)		

Account	Account Classification Name	Budget	Expenditure		Encumbrance		Uncommitted Balance
			07-2023 to 06-2024	06-2024	Remaining	06-2024	
511000	SALARY	\$ 15,000.00	\$ 13,750.00	\$ 13,750.00	\$ 1,249.97	\$ 0.03	
512000	BENEFITS	\$ 1,152.00	\$ 1,012.64	\$ 1,012.64	\$ 3,057.33	\$ (2,917.97)	
519000	OPERATING EXPENSE	\$ 1,432.00	\$ 438.54	\$ 438.54	\$ 0.00	\$ 992.46	
575000	Departmental Credits	\$ 278.00	\$ 278.00	\$ 278.00	\$ 0.00	\$ 0.00	
	<b>Expense Total</b>	<b>\$ 17,862.00</b>	<b>\$ 15,480.18</b>	<b>\$ 15,480.18</b>	<b>\$ 4,307.30</b>	<b>\$ (1,925.48)</b>	
	<b>SpeedType Total</b>	<b>\$ 17,862.00</b>	<b>\$ 15,480.18</b>	<b>\$ 15,480.18</b>	<b>\$ 4,307.30</b>	<b>\$ (1,925.48)</b>	

Account	Account Classification Name	Budget	Expenditure		Encumbrance		Uncommitted Balance
			07-2023 to 06-2024	06-2024	Remaining	06-2024	
511000	SALARY	\$ 15,000.00	\$ 13,750.00	\$ 13,750.00	\$ 1,250.00	\$ 0.00	
512000	BENEFITS	\$ 1,152.00	\$ 1,012.64	\$ 1,012.64	\$ 92.00	\$ 47.36	
519000	OPERATING EXPENSE	\$ 1,432.00	\$ 438.54	\$ 438.54	\$ 0.00	\$ 992.46	
575000	Departmental Credits	\$ 278.00	\$ 278.00	\$ 278.00	\$ 0.00	\$ 0.00	
	<b>Expense Total</b>	<b>\$ 17,862.00</b>	<b>\$ 15,480.18</b>	<b>\$ 15,480.18</b>	<b>\$ 1,342.00</b>	<b>\$ 1,039.82</b>	
	<b>SpeedType Total</b>	<b>\$ 17,862.00</b>	<b>\$ 15,480.18</b>	<b>\$ 15,480.18</b>	<b>\$ 1,342.00</b>	<b>\$ 1,039.82</b>	

**Open Encumbrances Summary**

Project	Account	Vendor Name	Trx Date	Ref Numbers	Original Encumbrance	Expenditures	Encumbrance Remaining
Project	511300	Donahue, Kari L (100.00%)	07-01-2023		\$ 5,000.04	\$ 4,583.37	\$ 416.67
-	512000	Donahue, Kari L (190005520)	100.00%	07-01-2023	\$ 360.00	\$ 327.73	\$ 32.27
-	511300	Ledford, Johnathon Duane (190008347)	11.88%	07-01-2023	\$ 833.33	\$ 9,166.63	\$ 833.30
-	512000	Ledford, Johnathon Duane (190008347)	11.88%	07-01-2023	\$ 3,709.97	\$ 684.91	\$ 3,025.06
				<b>Pay Open Encumbrances</b>	<b>\$ 19,069.94</b>	<b>\$ 14,762.64</b>	<b>\$ 4,307.30</b>
				<b>Total Open Encumbrances</b>	<b>\$ 19,069.94</b>	<b>\$ 14,762.64</b>	<b>\$ 4,307.30</b>

2.49 estimated remaining

2,962.84 estimated remaining

**Current Expenditures Detail for 07-01-2023 through 06-30-2024**

Paid Date	Encumbrance Reference	Vendor Name	Project	Account	Check #	Expense Amount
07-31-2023	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0197582-P1	\$ 416.67
08-31-2023	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0213984-P2	\$ 416.67
09-30-2023	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0227634-P3	\$ 416.67
10-31-2023	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0247198-P4	\$ 416.67
11-30-2023	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0263412-P5	\$ 416.67
12-31-2023	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0279946-P6	\$ 416.67
01-31-2024	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0297630-P7	\$ 416.67
02-29-2024	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0312547-P8	\$ 416.67
03-31-2024	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0335304-P9	\$ 416.67
04-30-2024	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0353150-P10	\$ 416.67
05-31-2024	PAY41866	Donahue, Kari L (100.00%) (Donahue, Kari L - 190005520)	-	511300	0370010-P11	\$ 416.67
07-31-2023	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0194675-P1	\$ 833.33
08-31-2023	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0211775-P2	\$ 833.33
09-30-2023	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0228978-P3	\$ 833.33
10-31-2023	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0247818-P4	\$ 833.33
11-30-2023	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0266658-P5	\$ 833.33
12-31-2023	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0276940-P6	\$ 833.33
01-31-2024	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0300579-P7	\$ 833.33
02-29-2024	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0314597-P8	\$ 833.33
03-31-2024	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0333597-P9	\$ 833.33
04-30-2024	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0350600-P10	\$ 833.33
05-31-2024	PAY28827R	Ledford, Johnathon Duane (11.88%) (Ledford, Johnathon Duane - 190008347)	-	511300	0371292-P11	\$ 833.33
				<b>Total Account 511000 - SALARY</b>		<b>\$ 13,750.00</b>
07-31-2023	PAY41866	Donahue, Kari L (190005520)	-	512000	0197582-P1*	\$ 30.08
08-31-2023	PAY41866	Donahue, Kari L (190005520)	-	512000	0213984-P2*	\$ 30.08
09-30-2023	PAY41866	Donahue, Kari L (190005520)	-	512000	0227634-P3*	\$ 29.72
10-31-2023	PAY41866	Donahue, Kari L (190005520)	-	512000	0247198-P4*	\$ 29.73
11-30-2023	PAY41866	Donahue, Kari L (190005520)	-	512000	0263412-P5*	\$ 29.73
12-31-2023	PAY41866	Donahue, Kari L (190005520)	-	512000	0279946-P6*	\$ 29.73
01-31-2024	PAY41866	Donahue, Kari L (190005520)	-	512000	0297630-P7*	\$ 29.72
02-29-2024	PAY41866	Donahue, Kari L (190005520)	-	512000	0312547-P8*	\$ 29.72
03-31-2024	PAY41866	Donahue, Kari L (190005520)	-	512000	0335304-P9*	\$ 29.72
04-30-2024	PAY41866	Donahue, Kari L (190005520)	-	512000	0353150-P10*	\$ 29.72
05-31-2024	PAY41866	Donahue, Kari L (190005520)	-	512000	0370010-P11*	\$ 29.78
07-31-2023	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0194675-P1*	\$ 62.30
08-31-2023	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0211775-P2*	\$ 62.30
09-30-2023	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0228978-P3*	\$ 62.30
10-31-2023	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0247818-P4*	\$ 62.30
11-30-2023	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0266658-P5*	\$ 62.30

12-31-2023	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0276940-P6*	\$	62.30
01-31-2024	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0300579-P7*	\$	62.22
02-29-2024	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0314557-P9*	\$	62.22
03-31-2024	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0333567-P9*	\$	62.23
04-30-2024	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0350600-P10*	\$	62.22
05-31-2024	PAY28827R	Ledford, Johnathon Duane (190008347)	-	512000	0371202-P11*	\$	62.22
				<b>Total Account \$12000 - BENEFITS</b>			<b>\$ 1,012.64</b>
10-02-2023	240000732584214031 86369 .257064	UNIVERSITY CLUB OF LOU (This is the final charge for the Staff Senate's September meeting held in person at the University Club September 12th, 2023)	-	541507	AP01620082	\$	438.99
07-31-2023	ITWO-66215238 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
08-31-2023	ITWO-66530717 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
09-30-2023	ITWO-66865110 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
10-31-2023	ITWO-67150076 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
11-30-2023	ITWO-67507614 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
12-31-2023	ITWO-67759492 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
01-31-2024	ITWO-68072578 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
02-29-2024	ITWO-68352477 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
03-31-2024	ITWO-68664627 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
04-30-2024	ITWO-69120478 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
05-31-2024	ITWO-69458624 .221310	IT Charges Enterprise Disk Stor	-	545326	221310	\$	0.05
				<b>Total Account \$19000 - OPERATING EXPENSE</b>			<b>\$ 439.54</b>
08-29-2023	0001618234 .FY24 ALLOC	FY24 IT COST ALLOCATION OFFICE OF THE PRESIDENT	-	575502	FY24 ALLOC	\$	278.00
				<b>Total Account \$75000 - Departmental Credits</b>			<b>\$ 278.00</b>
				<b>Total Current Expenditures</b>			<b>\$ 15,480.18</b>

SpeedType 01038 (2024) Staff Grievance  
 Org Unit 1016000144  
 Investigator Johnathon Duane Ledford  
 Budget Period 07-01-2023 to 06-30-2024  
 Grant

IDC Schedule:  
 IDC Rate: 0.0%  
 For the Period Ending: 06-30-2024  
 Reporting Date: 06-25-2024

Notes:

### Fund Summary

Account	Account Classification Name	Expenditures		Expenditures Cumulative	Encumbrance Remaining	Uncommitted Balance
		Budget	07-2023 to 06-2024			
511000	SALARY	\$ 7,800.00	\$ 7,150.00	\$ 7,150.00	\$ 650.00	\$ 0.00
512000	BENEFITS	\$ 598.00	\$ 519.00	\$ 519.00	\$ 47.61	\$ 31.39
<b>Expense Total</b>		<b>\$ 8,398.00</b>	<b>\$ 7,669.00</b>	<b>\$ 7,669.00</b>	<b>\$ 697.61</b>	<b>\$ 31.39</b>
<b>SpeedType Total</b>		<b>\$ 8,398.00</b>	<b>\$ 7,669.00</b>	<b>\$ 7,669.00</b>	<b>\$ 697.61</b>	<b>\$ 31.39</b>

### Open Encumbrances Summary

Project	Account	Vendor Name	Trx Date	Ref Numbers	Original Encumbrance	Expenditures	Encumbrance Remaining		
<i>There are no Non-Pay Encumbrances.</i>									
Project	Account	Name	Pay %	Start Date	End Date	Pay Rate	Original Encumbrance	Expenditures	Encumbrance Remaining
-	511300	Adamchik, William Joseph (190017900)	8.73%	03-01-2024	06-30-2024	\$ 650.01	\$ 2,600.00	\$ 1,950.00	\$ 650.00
-	512000	Adamchik, William Joseph (190017900)	8.73%	03-01-2024	06-30-2024		\$ 189.00	\$ 141.39	\$ 47.61
<b>Pay Open Encumbrances</b>						<b>\$ 2,789.00</b>	<b>\$ 2,091.39</b>	<b>\$ 697.61</b>	
<b>Total Open Encumbrances</b>						<b>\$ 2,789.00</b>	<b>\$ 2,091.39</b>	<b>\$ 697.61</b>	

### Current Expenditures Detail for 07-01-2023 through 06-30-2024

Paid Date	Encumbrance Reference	Vendor Name	Project	Account	Check #	Expense Amount
07-31-2023	PAY17654M	Adamchik, William Joseph (7.69%) (Adamchik,	-	511300	0198936-P1	\$ 650.00
08-31-2023	PAY17654M	Adamchik, William Joseph (7.69%) (Adamchik,	-	511300	0214985-P2	\$ 650.00
09-30-2023	PAY17654M	Adamchik, William Joseph (7.69%) (Adamchik,	-	511300	0232132-P3	\$ 650.00
10-31-2023	PAY17654M	Adamchik, William Joseph (7.69%) (Adamchik,	-	511300	0247798-P4	\$ 650.00
11-30-2023	PAY17654M	Adamchik, William Joseph (7.69%) (Adamchik,	-	511300	0266577-P5	\$ 650.00
12-31-2023	PAY17654M	Adamchik, William Joseph (7.69%) (Adamchik,	-	511300	0276762-P6	\$ 650.00
01-31-2024	PAY17654M	Adamchik, William Joseph (7.69%) (Adamchik,	-	511300	0299541-P7	\$ 650.00
02-29-2024	PAY17654M	Adamchik, William Joseph (7.69%) (Adamchik,	-	511300	0313430-P8	\$ 650.00
03-31-2024	PAY17654M	Adamchik, William Joseph (8.73%) (Adamchik,	-	511300	0334812-P9	\$ 650.00
04-30-2024	PAY17654M	Adamchik, William Joseph (8.73%) (Adamchik,	-	511300	0350514-P10	\$ 650.00
05-31-2024	PAY17654M	Adamchik, William Joseph (8.73%) (Adamchik,	-	511300	0369646-P11	\$ 650.00
<b>Total Account 511000 - SALARY</b>						<b>\$ 7,150.00</b>
07-31-2023	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0198936-P1*	\$ 47.54
08-31-2023	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0214985-P2*	\$ 47.53
09-30-2023	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0232132-P3*	\$ 47.07
10-31-2023	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0247798-P4*	\$ 47.07
11-30-2023	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0266577-P5*	\$ 47.07
12-31-2023	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0276762-P6*	\$ 47.07
01-31-2024	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0299541-P7*	\$ 47.13
02-29-2024	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0313430-P8*	\$ 47.13
03-31-2024	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0334812-P9*	\$ 47.13

04-30-2024	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0350514-P10*	\$	47.13
05-31-2024	PAY17654M	Adamchik, William Joseph (190017900)	-	512000	0369646-P11*	\$	47.13
<b>Total Account 512000 - BENEFITS</b>						<b>\$</b>	<b>519.00</b>
<b>Total Current Expenditures</b>						<b>\$</b>	<b>7,669.00</b>

SpeedType **G2008 (2024) Share Program**  
 Org Unit 1016000144  
 Investigator Johnathon Duane Ledford  
 Budget Period 07-01-2023 to 06-30-2024  
 Grant

IDC Schedule:  
 IDC Rate: 0.0%  
 For the Period Ending: 06-30-2024  
 Reporting Date: 06-25-2024

Notes: This Account Will Be Used For Staff Help Assistance Relief Effort, Which Was Created By The Staff Senate To Assist Uofl Employees In Times Of Great Need.

### Fund Summary

		Budget	Expenditures 07-2023 to 06-2024	Expenditures Cumulative	Encumbrance Remaining	Uncommitted Balance
		\$ 115,950.24	\$ 12,374.05	\$ 12,374.05	\$ 6,111.69	\$ 97,464.50
<u>Account</u>	<u>Account Classification Name</u>	Budget	Expenditure 07-2023 to 06-2024	Expenditures Cumulative	Encumbrance Remaining	Uncommitted Balance
519000	OPERATING EXPENSE	\$ 115,950.24	\$ 12,374.05	\$ 12,374.05	\$ 6,111.69	\$ 97,464.50
Expense Total		\$ 115,950.24	\$ 12,374.05	\$ 12,374.05	\$ 6,111.69	\$ 97,464.50
SpeedType Total		\$ 115,950.24	\$ 12,374.05	\$ 12,374.05	\$ 6,111.69	\$ 97,464.50

### Open Encumbrances Summary

<u>Project</u>	<u>Account</u>	<u>Vendor Name</u>	<u>Trx Date</u>	<u>Ref Numbers</u>	Original Encumbrance	Expenditures	Encumbrance Remaining
-	545280		06-11-2024	share061124	\$ 6,111.69	\$ 0.00	\$ 6,111.69
Total Open Encumbrances					\$ 6,111.69	\$ 0.00	\$ 6,111.69

### Current Expenditures Detail for 07-01-2023 through 06-30-2024

<u>Paid Date</u>	<u>Encumbrance Reference</u>	<u>Vendor Name</u>	<u>Project</u>	<u>Account</u>	<u>Check #</u>	Expense Amount
08-09-2023	Share080823		-	545280	Share080823	\$ 500.00
02-29-2024	0162641401461001 , AP01626414		-	545280	AP01626414	\$ 11,160.00
05-21-2024	share052024		-	545280	share052024	\$ 714.05
Total Account 519000 - OPERATING EXPENSE						\$ 12,374.05
Total Current Expenditures						\$ 12,374.05

Speed Type **Z1838 (2024) Staff Senate Tech Upgrades**  
 Org Unit **1016000144**  
 Investigator **Johnathon Duane Ledford**  
 Budget Period **07-01-2023 to 06-30-2024**  
 Grant

IDC Schedule:  
 IDC Rate: **0.0%**  
 For the Period Ending: **06-30-2024**  
 Reporting Date: **06-25-2024**

Notes:

**Fund Summary**

Account	Account Classification Name	Budget		Expenditures		Encumbrance		Uncommitted	
		07-2023 to 06-2024	07-2023 to 06-2024	Cumulative	Remaining	Balance	Balance		
474300	Prior Year Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,674.00	\$ (1,674.00)			
	<b>Revenue Total</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,674.00	\$ (1,674.00)			
	<b>SpeedType Total</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,674.00	\$ (1,674.00)			

**Open Encumbrances Summary**

Project	Account	Vendor Name	Trx Date	Ref Numbers	Original Encumbrance	Expenditures	Encumbrance Remaining
-	474300	Funds not budgeted in current FY 2024	07-01-2023	OFFSETZ1838.2024	\$ 1,674.00	\$ 0.00	\$ 1,674.00
<b>Total Open Encumbrances</b>					<b>\$ 1,674.00</b>	<b>\$ 0.00</b>	<b>\$ 1,674.00</b>

**Current Expenditures Detail for 07-01-2023 through 06-30-2024**

There are no Current Expenditures for this Month.